

From

The Additional Chief Secretary to Government Haryana
Finance Department.

To

1. All Head of the Departments in Haryana.
2. Registrar General, Punjab & Haryana High Court, Chandigarh
3. All the Commissioners, Ambala, Hisar, Gurugram and Rohtak Division
4. All the Deputy Commissioners and Sub Divisional Office (Civil) in Haryana State.

Memo No. 28/14/2016-5B&C

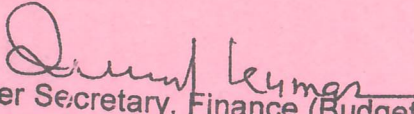

Dated, Chandigarh the 6th December, 2017.

Subject: - Implementation of Human Resource Management System – Processing of Transfer Cases.

Please refer to the Finance Department's instruction No. 28/14/2016-5B&C dated 28.06.2016 on the subject cited above vide which it was decided to enter the personal information of each employee like Service Book, ACRs, promotion, leave, transfer details etc in HRMS. The information have been entered in HRMS by all Departments.

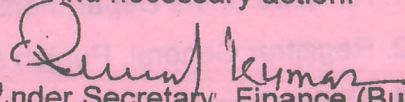
It has now been decided to implement all **Transfer Cases through Human Resource Management System (HRMS) w.e.f. 15/12/2017**. Accordingly, it is requested to ensure that all Transfer Cases of your Department, in future, may be processed through HRMS. The complete detailed procedure can be seen on "**Transfer user Manual**" on the <http://hrmshry.nic.in> under user manual link.

Sh. Sunil Bahal, Programmer, O/o Treasuries & Accounts and Sh. Yashpal and Sh. Mayank O/o NIC have been designated as the State Nodal Officers for implementation of HRMS. Hence, in case any Head office faces difficulty, they can contact them on email at treasuries@hry.nic.in, Yashpal@nic.in, nic.mayank22@gmail.com. Field offices can contact their respective Departmental Nodal Officer.


Under Secretary, Finance (Budget)
for additional Chief Secretary to Government Haryana,
Finance Department. 

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A copy each is forwarded to all the Additional Chief Secretaries/Principal Secretaries to Government Haryana for information and necessary action.



Under Secretary, Finance (Budget)
for additional Chief Secretary to Government Haryana,
Finance Department. *a*

To

All the Additional Chief Secretaries /Principal Secretaries to
Government Haryana.

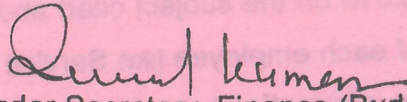
U.O. No. 28/14/2016-5B&C;

Dated, Chandigarh the 6th December, 2017.

Endst No. 28/14/2016-5F3&C

Dated, Chandigarh the 6th December, 2017.

A copy is forwarded to Principal Accountant General (A&E), Haryana for information and necessary action please.



Under Secretary, Finance (Budget)
for additional Chief Secretary to Government Haryana,
Finance Department. *a*

